

MPO PLANNING PROCESS

*An Interactive Tool for Staff and Board
Members*

TEMPO Workshop

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TTI

Background

- Began in 2004
 - Document steps in MTP preparation
 - Document other recurring and special tasks
 - A couple of interruptions in the process
 - Corpus Christi as template
- Goal
 - Prepare MPO staff to plan for necessary work activities

WORK GROUP

- MPO – Tom Niskala
- District – Stephen Ndima
- TPP(S)
 - Tim Juarez – Project Director
 - Fred Marquez – Project Director
 - Cary Karnstadt – MPO Field Rep
- TTI
 - Montie Wade
 - Bill Frawley

WORK GROUP

- Met Periodically
 - Document each task MPO undertakes
 - Specific to MTP update
 - Other work elements

FILES DEVELOPMENT

- Created spreadsheet showing all steps
 - Sorted by work type/topic
- Developed “drill-down” explanations of process steps
- Created hyperlinks from spreadsheet to drill-downs

FILES DEVELOPMENT

- Created PowerPoint file
 - Slides that include process steps and work elements/steps
- Created hyperlinks among slides
- Created hyperlinks between slides and drill-downs